

Apply for a TFN

How to apply for a TFN online or by paper depending on your circumstances and residency status. It is free to apply.

Australian citizens with an Australian passport – TFN application

Australian citizens with an Australian passport can apply for a tax file number online using myID.

Australian residents - TFN application

How Australian residents for tax purposes of all ages apply for a TFN, if you don't have an Australian passport.

Foreign passport holders, permanent migrants and temporary visitors - TFN application

How individuals living in Australia with a valid foreign passport or travel document (visa) apply for a TFN.

People living outside Australia - TFN application

How people living outside Australia with income from an Australian source apply for a tax file number (TFN).

Norfolk Island residents - TFN application

How Norfolk Island residents of all ages apply for a TFN.

Aboriginal and Torres Strait Islander people – TFN application

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How Aboriginal and Torres Strait Islander people can apply for a TFN if you don't have enough identity documents.

QC 22602

Australian citizens with an Australian passport – TFN application

Australian citizens with an Australian passport can apply for a tax file number online using myID.

Last updated 17 March 2025

On this page

Eligibility to apply online

Apply online with myID

Eligibility to apply online

Apply for a TFN online using $\underline{\mathsf{myID}}$ \square to receive your TFN straight away and start accessing myGov and ATO online services.

To apply for a TFN online, you must:

- be 15 years old or older
- have an Australian passport it can be up to 3 years expired

- be an Australian citizen that is people who either
 - are born in Australia
 - have a citizenship certificate
- have at least one other Australian identity document for example, a driver's licence.

You will also need to set up a **Strong myID**.

If you don't have a passport, apply using the **Australian residents** – **TFN application**.

Apply online with myID

To apply for your TFN online using myID, you will need to:

- set up your Strong myID
- · review the Terms and conditions
- apply for your TFN.

Set up your Strong myID

To set up your Strong myID ☐:

- download the mylD app from the Apple App Store or Google Play Store on your compatible smart device
- enter your personal details, including your:
 - full name
 - date of birth
 - personal email address if you have an existing myGov account,
 the email address you provide for myID needs to match
- verify your Australian Passport and one of the following Australian identity documents:
 - citizenship certificate
 - driver's licence (including learner's permit)
 - Medicare card

 verify your photo – this is a one-off scan that checks that you're a real person, the right person and verifying in real time. It's like a selfie which is compared to the photograph on your passport.

To find out how to update your mylD email to match your myGov account, see <u>Updating your mylD email address</u> ☑.

Apply for your TFN

Once you are ready to apply for your TFN using your myID:

- review and agree to the Terms and conditions
- select Continue with Digital ID
- confirm that you have a Digital ID, such as myID if you have an existing myGov account, the email address you provide for myID needs to match
- sign in to your myGov account or create an account a prompt will ask you to connect your myID
- complete your TFN application.

Apply for your TFN online:



You should receive your TFN straight away. If your TFN is displayed on screen, you can download or print a summary of your application. This will include a record of your TFN.

Once you submit your TFN online application, your myGov account will be automatically linked to ATO online services. A letter with your TFN will also be sent to your myGov Inbox.

You can then use your myID to sign in to your myGov account to access government online services such as the ATO, Medicare and Centrelink. To sign in with your myID, select **Continue with Digital Identity** on the myGov sign in page.

If your TFN isn't displayed on screen, your application may need further processing – this can take up to 28 days. A reference number will display on the screen, this can be used to follow up the progress of your application.

If you haven't received your TFN after 28 days, contact us.

To prevent delays, don't lodge another application, unless we direct you to do so. We appreciate your patience during the processing period.

This service may be impacted in part or in full by ATO system maintenance.

For known issues or errors and troubleshooting, see Help and support for online services – individuals.

Terms and conditions

By applying online for your TFN you:

- are consenting to receive your TFN on screen
- will not receive your TFN by post
- will have the option to download and print your TFN
- will have your myGov account linked to ATO online member services
- have read the ATO myGov terms and conditions and privacy notices and agreed that
 - your myGov Inbox will be your address for the ATO to send communications electronically. Where an ATO communication is unable to be sent electronically, we will send the communication to the postal address on your records with us
 - your myGov Inbox will remain your address for the ATO to send electronic communications that you have not authorised to be sent to your Tax or BAS agent (if you have one). If you have an agent, you may authorise them to receive some or all of your ATO communications electronically

- your myGov may notify you when mail is sent to your Inbox and that you agree to regularly access your myGov Inbox to check for ATO communications
- you understand that to access ATO Online services through myGov, you must use either your digital identity, myGov security codes or the myGov Code Generator to confirm your identity
- nominate Services Australia on behalf of the Commonwealth of Australia to receive and disclose information about you for the purposes of managing your myGov account.

If you don't consent, select an alternative method to apply for a TFN.

QC 66709

Australian residents – TFN application

How Australian residents for tax purposes of all ages apply for a TFN, if you don't have an Australian passport.

Last updated 13 November 2024

On this page

Eligibility to apply

Options to apply

Apply at Australia Post

Apply at a Services Australia centre

Apply by post

Eligibility to apply

Australian residents can apply for a TFN at any age.

The fastest way to apply is online using myID, however you will need to be 15 years old or older and have an Australian passport to apply online using myID.

If you don't have an Australian passport or are under 15 years old, use one of the other application options.

You're an Australian resident if you're either an Australian citizen or Australian resident for tax purposes.

It is free to apply for a TFN.

If you are unsure of your residency status, check your tax residency.

If you're not an Australian resident, find out how you can apply for a TFN.

Options to apply

As an Australian resident your options to apply depend on the identity documents you can provide. You can:

- <u>apply at Australia Post</u> using the online form and by presenting your identity documents
- apply at a Services Australia centre using the paper form
- apply by post using the paper form.

You can also check our alternative options for:

- Aboriginal and Torres Strait Islander people if you can't provide enough identity documents to meet the requirements of other application options
- Norfolk Island residents if you're on the island and unable to apply online.

If you are a foreign passport holder, permanent migrant or temporary visitor, you can apply online using the Individual Auto Registration (IAR) system.

Apply at Australia Post

You can apply for your TFN at a <u>participating Australia Post retail</u> <u>outlet</u> if you're able to attend an interview. There is no fee for lodging your TFN application with Australia Post.

To apply through Australia Post, you need to:

- Complete the online form ☐ the form is not supported by Internet Explorer, so use another browser.
- 2. Print the application summary, which will include your application reference number.
- 3. <u>Find</u> a participating Australia Post outlet near you (appointments may be required at selected locations).
- **4.** Attend an interview at a participating Australia Post outlet within 30 days of completing your online form. Take your application summary and original <u>proof of identity documents</u> ☐ to the interview.
- 5. Sign your application at Australia Post during your interview to complete your TFN application.

You should receive your TFN within 28 days from when we receive your completed application, after the required documents have been sighted by Australia Post.

To prevent delays, don't lodge another application. We appreciate your patience during the processing period.

If you haven't received your TFN notification letter after 28 days, contact us.

Apply at a Services Australia centre

You can apply in person at a <u>Services Australia</u> of service centre if you're a Centrelink customer.

You will need to complete one of the following paper TFN application forms:

- Tax file number application or enquiry for individuals (NAT 1432)
- Tax file number application for Aboriginal and Torres Strait
 Islander people (NAT 1589) if you don't have enough identity
 documents, you will need a referee to complete the proof of identity
 reference on page 7.

You can <u>order a copy of the form online</u> and provide Services Australia with your original proof of identity documents.

See the application instructions or **proof of identity documents** for the documents you need to provide.

If you have authorised Centrelink to receive your TFN from the ATO, select **To give to Centrelink** as your reason for needing a TFN. Once processed, we'll send your TFN to both you and Centrelink.

Apply by post

If you can't apply through any of the other available channels, you'll need to complete a paper form.

You can get a copy of the paper form online or by phone through the ATO Publication Ordering Service \Box .

Send your completed TFN application and certified copies of your original proof of identity documents to the address on the form.

You must provide certified copies of your proof of identity documents. Don't send your original identity documents to us as they may not be returned to you. We don't accept certified copies of digital identity documents.

QC 22604

Permanent migrants and temporary visitors – TFN application

How individuals living in Australia with a valid foreign passport or travel document (visa) apply for a TFN.

Last updated 7 August 2024

On this page

wno can apply

Processing your TFN application

Who can apply

Foreign passport holders, permanent migrants and temporary visitors located in Australia with work rights can apply for a TFN online using Individual Auto Registration (IAR).

If you are a foreign passport holder, permanent migrant or temporary visitor who needs a TFN but cannot use IAR, you will need to use the paper TFN application form for people living outside Australia, even if you are currently in Australia.

It is free to apply for a TFN.

To work in Australia, you will need authorisation (a <u>valid visa</u>) from the Department of Home Affairs. New Zealanders are automatically granted a visa on arrival into Australia.

You can apply for a TFN if you meet all the following 3 conditions:

- 1. You are a foreign passport holder, permanent migrant or temporary visitor.
- 2. You are already in Australia.
- 3. Your visa is one of the following
 - a permanent resident visa
 - a visa with work rights
 - an overseas student visa
 - a visa allowing you to stay in Australia indefinitely.

To apply online using IAR, you must have a valid passport or relevant travel documents. If you don't have a valid visa, you can't apply for a TFN.

You don't need to send documents to us.

Apply online for a TFN using the IAR

For instructions, see Online TFN registration – permanent migrants and temporary visitors.

For specific help and instructions on the application fields, see Individual Auto-Registration help.

For known issues or errors and troubleshooting, see Help and support for online services – individuals.

Processing your TFN application

Once you have completed your application online, we will post your TFN to the Australian postal address on your application. This can take up to 28 days. We appreciate your patience during the processing period.

To prevent delays in processing your application, **don't** lodge another application.

If you haven't received your TFN notice after 28 days, **contact us** and give your ATO receipt ID.

When you receive your TFN it's important that you keep your TFN and all your personal information secure to prevent identity theft and fraud.

If you already have a TFN

If you already have a TFN, you can also complete the online application if you:

- want to know your TFN
- want a copy of your TFN notice
- need to confirm your identity details with us.

Valid visas

Valid working visas include:

- Working holiday makers (subclass 417 and 462)

Asylum seekers may use a bridging visa, and their passport or travel document number will be their ImmiCard number. For previous identification cards the passport or travel document number will be PLO56 or PL56.

If your visa doesn't have work rights, you are not eligible to apply for a TFN using IAR. Check your visa details and conditions using VEVO . If your visa contains any of the following conditions, you are not eligible to use IAR:

- 8101 NO WORK
- 8103 NO WORK
- 8116 NO WORK/APD ACTIVITY.

If you don't have a valid visa for IAR, you may need to use the paper TFN application form for people living outside Australia, even if you are currently in Australia.

QC 22606

People living outside Australia – TFN application

How people living outside Australia with income from an Australian source apply for a tax file number (TFN).

Last updated 19 June 2024

On this page

Eligibility to apply
What you can claim
How to apply

Eligibility to apply

People living outside Australia with income from an Australian source may need to apply for a TFN.

It is **free** to apply for a TFN.

Apply for a TFN if you:

- receive income from an Australian source, other than interest, dividends or royalty payments, such as rental income
- · receive income from Australian business interests
- have a spouse who is an Australian resident and is applying for family tax benefit or child care subsidy
- · are a member of an Australian superannuation fund that
 - you expect to receive benefits from
 - you intend to make personal contributions to
 - contributions are made to on your behalf
- need to lodge an Australian tax return or apply for an Australian business number (ABN).

For more information about your tax obligations if you live overseas, see Coming to Australia or going overseas.

What you can claim

Use your TFN to claim a refund of any tax withheld, from an Australian bank account or dividends from Australian shares.

Foreign residents of Australia for tax purposes do not need a TFN if they only receive from an Australian source:

- interest
- dividends
- royalty payments.

To find out the rate of tax that your payer should withhold, see Interest, unfranked dividends and royalties.

How to apply

If you are a foreign resident for tax purposes, to apply for a TFN you will need to complete a paper form.

Download and complete: Tax file number – application or enquiry for individuals living outside Australia.

If you can't download the form, order it either online or by phoning 1300 720 092.

Send your completed TFN application and certified copies of your proof of identity documents to the address on the form.

You must provide certified copies of your proof of identity documents. You don't need to send us your original documents as they may not be returned to you.

You should receive your TFN within 28 days from when we receive your completed application and the required documents.

To prevent delays, don't lodge another application. We appreciate your patience during the processing period.

If you haven't received your TFN notification letter after 28 days, contact us.

Keep your TFN and your personal information secure to prevent identity theft and fraud.

QC 22605

Norfolk Island residents – TFN application

How Norfolk Island residents of all ages apply for a TFN.

Last updated 13 November 2024

On this page

Eligibility to apply

If you're a Norfolk Island resident, you can apply for a TFN at any age. Norfolk Island residents born on the island are Australian citizens.

It is **free** to apply for a TFN.

If you are unsure of your residency status, check your tax residency.

Find out about how to apply if you're a foreign passport holder, permanent migrant or temporary visitor with a valid foreign passport or travel document (visa).

Options to apply

Norfolk Island residents can apply online using myID, if you're an Australian citizen and are 15 years old or older with an Australian passport.

If you are unable to use the online application process and you're on the:

- island, you will need to <u>apply through the Office of the Administrator</u>
- Australian mainland, use the Australia Post TFN service.

Norfolk Island residents on the island don't have an online application process available through Australia Post.

Apply through the Office of the Administrator

To apply through the Office of the Administrator:

- 1. Order the form either online ☐ or by phoning 1300 720 092 Tax file number application or enquiry for individuals (NAT 1432).
- 2. Complete the application form.
- 3. Organise certified copies of your identity documents.
- 4. Lodge your application and your identity documents with

Norfolk Island Office of the Administrator New Military Barracks KINGSTON NORFOLK ISLAND 2899

Don't send your original identity documents to us as they may not be returned to you.

You should receive your TFN within 28 days after Office of the Administrator receives your completed application and required documents.

We will send your TFN notice to the postal address provided on your application.

We appreciate your patience during the processing period. To prevent delays in processing your application don't lodge another application.

If you haven't received your TFN notice after 28 days, contact us.

QC 51455

Aboriginal and Torres Strait Islander people – TFN application

How Aboriginal and Torres Strait Islander people can apply for a TFN if you don't have enough identity documents.

Last updated 13 November 2024

On this page

Eligibility to apply

How to apply by post

Eligibility to apply

Australian residents can apply for a TFN at any age. It is free to apply for a TFN.

Use the online application process through

- a Digital ID, such as mylD ☐ if you're an Australian citizen,
 15 years old or older and have an Australian passport
- Australia post if you're able to attend an interview and present your identity documents.

However, if you don't have enough **identity documents** for other application processes, you will need to apply by post.

How to apply by post

If you don't have enough identity documents to apply for a TFN through other application processes, you can apply by post using the paper form.

To get a copy of the form (*Tax file number – application for Aboriginal and Torres Strait Islander people* (NAT 1589)), you can:

- order online or by phone through the ATO Publication Ordering Service
- phone the Indigenous helpline 13 10 30.

You'll need to ask a referee who has known you for 12 months or more to complete the **proof of identity reference** on page 7 of the form.

Proof of identity

You will need to provide referee details on page 7 of the form to confirm your identity. This must be an authorised referee, examples include:

- · a council chairperson
- a community manager
- a school principal
- · a minister of religion
- · a doctor
- a senior nursing sister
- an authorised government officer, such as a
 - police officer

- Services Australia agent
- nurse.

You can lodge this form by post using the address on the form or at a <u>Services Australia centre</u>, if you're a Services Australia customer.

QC 39591

Our commitment to you

We are committed to providing you with accurate, consistent and clear information to help you understand your rights and entitlements and meet your obligations.

If you follow our information and it turns out to be incorrect, or it is misleading and you make a mistake as a result, we will take that into account when determining what action, if any, we should take.

Some of the information on this website applies to a specific financial year. This is clearly marked. Make sure you have the information for the right year before making decisions based on that information.

If you feel that our information does not fully cover your circumstances, or you are unsure how it applies to you, contact us or seek professional advice.

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