



## Starting your own business

The key things you need to know and do when starting your own business.

### **Are you in business?**

Work out whether you're in business and when your business starts for tax purposes.

### **Before you start a business**

Tax, super and registration obligations you need to consider before you start a business.

### **Business structures – key tax obligations**

See your key tax obligations for a sole trader, partnership, company or trust business structure.

### **Franchising and tax**

Tax treatments for franchise-specific payments and transactions between franchisors and franchisees.

### **Registration**

Learn what registrations your type of business needs to meet

## Tax basics for small business video series



These short videos answer common questions about running a small business.

## Managing payments



How to prevent tax debt, make prepayments and payment transfers, and more.

## Small business focus areas



The risks we're focused on and information on how to get it right.

## Small business newsroom



Read the latest updates on tax, super and registry services for small businesses.

QC 31774

# Ready for business

Key steps and information to get you ready for business.

**Published** 15 April 2026

Starting a new business is an exciting journey. We're here to help you get ready.

Whether you're setting up as a sole trader, partnership, company or trust, there's help to step you through the key decisions you'll make when starting a business.

There's guidance, tools and tips to help you navigate the setup process – so you can get your tax and super right from the start.

### Get ready for business:

- Not everything that makes money is a business, so check [Are you in business?](#)
- There's a lot to consider [before you start a business](#), including your tax, super and registration obligations.
- Different [business structures](#) have different obligations and responsibilities.
- There are unique considerations when it comes to [franchising and tax](#).
- Strong foundations and establishing [good business habits](#), like using digital tools, keeping accurate records and getting good advice can help you stay on track.
- If you need help to meet your tax and super obligations [support is available for your small business](#).

[Learn more about starting your own business](#)

Authorised by the Australian Government, Canberra.

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## Are you in business?

Work out whether you're in business and when your business starts for tax purposes.

Last updated 15 April 2026

**Media:** Are you in business?

<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfurqip> [↗](#) (Duration: 2:18)

## What is a business?

Generally, a business involves a set of continuous and repeated activities you do for the purpose of making a profit. Profit can be in money, but it can also be made through other means, like being paid with goods or services (such as a barter deal).

A one-off transaction can also be a business if it is either:

- intended to be repeated
- the first step in starting a business.

You can run one business or multiple businesses at the same time.

You can follow the [steps below](#) to help you work out if your activities are a business.

## When you're not in business

Not everything you do to make money is a business.

Your activities are not a business when they are:

- a one-off transaction (unless it is the first step in carrying on a business or intended to be repeated)
- done as an employee
- a hobby or recreation from which you don't seek to profit
- a simple investment, such as passively holding shares on which you receive dividends or a rental property you let through an agent.

Even if you're not in business, you may still need to declare certain payments you receive as assessable income in your income tax return. For example:

- rent or income from providing services
- the market value of goods or services you receive in a barter deal
- dividends from shares you own
- payments from a one-off transaction.

If you enter into a one-off transaction, such as one that involves the sale of [small-scale land subdivisions](#), you need to consider whether your profit from the transaction is assessable as ordinary income or a

capital gain. For more information, see Taxation Ruling [TR 92/3](#) *Income tax: whether profits on isolated transactions are income*.

## **When a company is not in business**

Most companies are in business if they intend to and are likely to make a profit.

However, some companies are not in business. For example, a company is not in business if it:

- holds assets solely for its shareholders' private use, and its running costs are funded solely by its shareholders
- provides social and recreational activities for members without seeking to make a profit.

## **Steps to work out if you are in business**

### **Step 1: Identify all relevant, related activities**

Examples of relevant, related activities include:

- keeping records
- obtaining and maintaining licences and permits
- if you rent out premises or goods, everything you do to rent out those premises or goods
- if your activity is providing goods or services, everything you do in providing them.

### **Step 2: Are the activities a business?**

The more of the following questions you answer yes to, the more likely it is your activities are a business:

- Do you intend to be in business?
- Do you intend to and have a prospect of making a profit from your activities?
- Is the size or scale of your activity enough to make a profit?
- Are the activities repeated and continuous?

- Are your activities planned, organised and carried out in a business-like manner? For example, do you
  - keep business records and have a separate business bank account?
  - advertise and sell your goods and services to the public, rather than just to family or friends?
  - operate from business premises?
  - maintain required licences or qualifications?
  - have a formal business plan or budget?
  - have a business name or an ABN?

If you're still not sure whether your activities constitute a business, you may need to consider the indicators that a business is being carried on in more detail, including relevant court decisions. These are discussed in the following tax rulings:

- For an individual, partnership or trust, see Taxation Ruling [TR 97/11](#): *Income tax: am I carrying on a business of primary production?* While this ruling is about primary production, the principles it explains can be applied more broadly.
- For a company, see Taxation Ruling [TR 2019/1](#) *Income tax: when does a company carry on a business?*

### **Example: assessing if you are in business**

Angela is employed as a mechanic at a local garage. She helps her employer upload a few how-to videos on a video sharing platform to create awareness and drive business to the garage.

Angela discovers she can monetise popular content and creates her own video sharing channel with the intention of making a profit. She uploads videos of how to fix machinery.

When Angela's channel starts to grow, she:

- sets up a production schedule that sets out the type of content she will produce on a weekly basis
- buys lighting and sound equipment to improve her production quality

- asks a friend to help her advertise her channel on social media
- paints her channel logo on the side of her truck to advertise
- joins the video sharing platform's Partner Program and starts earning money
- records all expenses from her content creation activity.

Angela wants to know if her 'side hustle' activities are a business.

### **Step 1: Identify all relevant, related activities**

Angela identifies all the activities involved in her video sharing activity, including the continuous and repeated production schedule and filming, purchasing of equipment to generate more revenue, advertising, and monetisation partnership.

She does not include the work she does as an employee at the garage.

### **Step 2: Are her video sharing activities a business?**

Angela looks at all her activities together. She determines that she is in business because she:

- intends to run a business
- intends to make a profit to supplement her salary and wage income
- sets up a regular schedule for these activities
- operates in a businesslike way, has a plan and system for making a profit, keeps records, and promotes and advertises her activity.

## **When does your business start?**

It is important to know when your business starts. This will affect the registrations you must have and when you need to apply for them.

It may also affect:

- how tax laws apply to your activity and the assets you use in that activity

- the tax concessions or deductions available to you.

Your business starts when you have more than an intention to be in business. You must have actually:

- made the decision to start the business
- acquired the minimum level of assets to start running your business
- started your business activities.

## Have your activities changed?

If your activity changes in a major way you must reassess whether you are in business. For example, this could be if:

- you are now making a profit or have an intention to do so
- your activity was originally a hobby, but you make arrangements to make money from it, such as monetising online content you created
- you are in business but you [change, pause or stop your activities](#).

QC 31733

## Before you start a business

Tax, super and registration obligations you need to consider before you start a business.




**Last updated** 15 April 2026

## What to consider before starting a business

Understanding the road ahead and doing your research and planning is critical for your success.

The [Guide to starting a business](#)  on business.gov.au helps you navigate these steps.


It's also important to:


- know that you are [ready to start a business](#) 
- talk to people with similar businesses, or a trusted business adviser
- speak with a [registered tax professional](#) 
- contact your local industry association
- look at the ATO's website and [small business benchmarks](#) to see how businesses perform in your industry
- research financial information for your business – how much will it cost to start your business, to be in business, and can you access [grants or loans](#) 
- decide which [business structure](#) is right for you as this determines the tax you will need to pay
- know what [records](#) you may need to keep and [income and deductions](#) you need to declare or claim, and from when this needs to happen
- know what [registrations](#) you need to have in place, and from when.

## Getting up and running

- [Registrations and insurance](#)
- [Business reporting, income returns and deductions](#)
- [Engaging with us online](#)
- [Hiring workers](#)

## Registrations and insurance

Once you have started a business, you need to meet specific business obligations. This includes any required [registrations](#) or [business insurance](#) .

You may need an [Australian business number](#)  (ABN). This unique 11-digit number identifies your business or organisation to the government and community. An ABN has its own set of obligations.

You may also need to:

- register for [goods and services tax](#) (GST), which is a broad-based tax of 10% on most goods, services and other items sold or

consumed in Australia

- register for [pay as you go \(PAYG\) withholding](#) and meet your super obligations for any employees you hire
- register for [fringe benefits tax](#) (FBT) when you are providing fringe benefits to your employees.

You can apply for an ABN and other key business registrations through the [Business Registration Service](#). [↗](#)

You may also need business insurance and [licences](#) [↗](#) to protect your business. It's important to understand the licences and permits you need to do certain activities and help protect your business and employees.

## Business reporting, income returns and deductions

Income you receive from your business activities is [assessable income](#) and must be declared on your [income tax return](#).

A tax return needs to be lodged for each sole trader, partnership, trust and company you are running.

Sole traders need to report all income, including business income, in their individual tax return.

You can claim a [business tax deduction](#) for most expenses you incur in carrying on your business, as long as they are directly related to earning your assessable income. If you are registered for GST, you will also need to lodge a [business activity statement \(BAS\)](#).

## Engaging with us online

Our [online services](#) are quick, easy, tailored and secure. They let you manage most of your reporting and transactions with us at a time that's convenient for you.

You can use:

- [Online services for individuals and sole traders](#)
- [Online services for business](#) for approved self-managed super fund (SMSF) auditors, businesses, and other organisations.

## Hiring workers

If you're thinking of [hiring a worker](#), it's important to understand your tax and super obligations as an employer.

Before you hire your first worker you need to:

- set up [single touch payroll](#) (STP) to meet your employer obligations
- register for [PAYG withholding](#)
- set up your business to [pay superannuation contributions](#) to your worker's nominated fund
- register for [FBT](#) if you provide benefits in addition to wages
- see if you need to register for state and territory payroll tax
- use our [online services](#) to manage your registrations and obligations.

## Setting yourself up for success

- [Cash flow management](#)
- [Record keeping](#)
- [Business banking](#)
- [Technology](#)

Businesses that are operating well and meet their obligations usually have the same things in common.

They:

- have good [cash flow management](#) practices
- use [technology](#) to help run their business
- keep [good records](#) and have good accounting systems
- seek the advice of a registered tax professional or business adviser.

With accurate record keeping and digital tools, it's easier to track, monitor and make improvements to your cash flow. It also makes it easier to report to the ATO and make payments.

## Cash flow management

[Managing your business cash flow](#) and knowing the amount of money that goes in and out of your business – that is, income and expenses –

allows you to make better business decisions.

It also makes it easier for your business to pay bills and other costs and meet your tax, GST, superannuation and employer obligations.

In your first year of business, you can meet your obligations by:

- making [tax pre-payments](#) into your tax account
- putting money aside for your expected tax bill
- voluntarily entering into [PAYG instalments](#).

For help with understanding how to manage your business cash flow:

- ask your trusted business adviser or registered tax agent about the [Cash Flow Coaching Kit](#).
- visit [business.gov.au](https://business.gov.au) and learn about how to [create a budget](#) [↗](#) and how to [improve your business's financial position](#) [↗](#).

## Record keeping

As a business, for tax purposes you must keep detailed [records](#) for all transactions related to your tax, GST and superannuation affairs as you start, run, sell, change or close your business.

Keeping accurate and complete records for all your business transactions will also help you manage your business and its cash flow.

## Business banking

Understanding your business banking obligations is important. Different business structures have their own record keeping requirements.

- If you're operating as a partnership, company or trust, you must have a separate bank account for tax purposes.
- If you're operating as a sole trader, you do not have to open a separate business bank account, but it's a great idea to do so and will save you time when working out what transactions are personal and business.

Further information about [organising your finances](#) [↗](#) can be found on [business.gov.au](https://business.gov.au).

## Technology

The right digital tools will help you perform daily business activities and meet your tax, GST and super obligations. They also make it easy for you to engage with us when it is convenient to you.

Small businesses can use:




- [Online services for individuals and sole traders](#)
- [Online services for business](#)
- the [ATO app](#) – to access and manage your tax and super on the go
- [eInvoicing](#) – a fast, easy and secure way to automatically send and receive invoices through your software
- [digital record keeping software systems](#) – to track your income and expenses from the start of your business
- electronic payment systems – if you are making sales in your business, you will need to select a payment system. Your customers then pay for your goods or services electronically, making it easier for you to reconcile your expenses, including
  - tap-and-go (contactless) payments
  - credit and debit cards
  - EFTPOS
  - online payments
  - smart phone and tablet card processing.

Any payment software you use must not have any [payment suppression tools](#).

## Support for your business

The ATO is here to help you on your business journey. We offer a range of learning resources, tools and services to support your business.

- [Tax time](#) support for your business.
- [Calculators and tools](#) to help you run your business.
- A [small business newsroom](#) - subscribe and get the latest tax and super news delivered to your inbox.
- [ATO app](#) - to access and manage your tax and super on the go.

- [Join the discussion online](#) - follow us on social media for tips and updates or check out our [ATO Community forum](#)  to ask questions about tax and super.
- [National Relay Service](#)  - if you have difficulty hearing or speaking to people on the phone, you can contact us through the National Relay Service.
- [National tax clinic program](#) – if you're experiencing difficulties and can't access or afford professional advice or representation with your tax affairs, the tax clinic program may be able to help.
- [Registered tax or BAS agents](#)  – contact a registered agent to help manage your tax and super.
- [Contact us](#) – if you need more help.

## Aboriginal and Torres Strait Islander peoples and other languages

In addition to our range of tools and services, we have information:

- on [Tax for businesses](#) for Aboriginal and Torres Strait Islander peoples
- in [languages other than English](#) (including Arabic, Chinese, Hindi, Korean, Punjabi and Vietnamese) to help people from culturally and linguistically diverse backgrounds understand tax and super in Australia.

If you would like to speak to us, you can also:

- phone our Indigenous Helpline on **13 10 30**
- phone the Translating and Interpreting Service (TIS) on **13 14 50** if you would like to talk to us in your language.

QC 50440

## Business structures – key tax obligations

See your key tax obligations for a sole trader, partnership, company or trust business structure.

**Last updated** 5 July 2023


## Types of business structures

A business structure:

- defines who owns and operates a business
- affects your tax and registration requirements
- affects your legal liabilities and obligations.

There are 4 commonly used business structures in Australia:

- sole trader
- partnership
- company
- trust.

Information about other business structures is available on [business.gov.au](https://www.business.gov.au) .

If you're unsure which business structure to choose, talk to your registered tax agent, or trusted business or legal adviser.

If you [change your business structure](#), there may be costs, tax implications and other obligations you need to meet.

## Sole trader

A sole trader is an individual running a business. It is the simplest and cheapest way to run a business.

If you run your business as a sole trader, you are:


- the sole owner and controller of it
- legally responsible for all aspects of the business, including debts and losses you incur in running it.

You can employ workers in your business, but you cannot employ yourself.

As a sole trader, you are responsible for paying your worker's [superannuation](#), known as super guarantee. You don't have to pay super guarantee for yourself but you can choose to make personal [super contributions](#) to save for your retirement.

## Key tax obligations

As a sole trader, you:

- use your individual tax file number (TFN) when lodging your tax return
- report all your income in your individual tax return, using the section for business items to show your business income and expenses (there is no separate business tax return for sole traders)
- are [entitled to an Australian business number \(ABN\)](#)  and use that ABN for all business activities
- must [register](#) for goods and services tax ([GST](#)) if
  - your annual [GST turnover](#) is \$75,000 or more
  - you provide taxi, limousine or ride-sourcing services (regardless of your GST turnover)
  - you want to claim fuel tax credits
- may be required to lodge [business activity statements](#), for example if you are registered for GST, have employer obligations such as PAYG withholding, or have PAYG instalments
- pay tax on all your income, including income from your business, based on your individual tax rate
- may voluntarily use, or be required to make, [PAYG instalments](#) to prepay your income tax
- can [claim a deduction for any personal super contributions](#) you make after notifying your fund
- can [hire workers](#), and need to meet all employer and super obligations for them.

As a sole trader, you can claim a deduction for salary, wages and allowances you pay your workers on your tax return.

You cannot claim a deduction for money or assets you take from the business for personal use.

## Partnership

A partnership is a group or association of people who run a business together and share the income or losses from the business between themselves.

A written partnership agreement is not required for a partnership to exist but can help:

- prevent misunderstandings and disputes about what each partner brings to the partnership
- set out how business income and losses are to be shared between the partners (equally between partners or not)
- set out how the business is to be managed.


If there is no written agreement, income and losses are equally distributed between partners.

The partners in a partnership are not employees of the partnership, but they are able to employ other workers.

Partners are responsible for their own superannuation. However, the partnership is required to pay super for its employees.

## Key tax obligations

A partnership:

- has its own TFN
- must lodge an annual partnership return showing all business income and deductions and how its income or losses are distributed to the partners
- must apply for an [ABN](#)  and use it for all business activities
- must [register for GST](#) if it
  - has annual [GST turnover](#) of \$75,000 (\$150,000 for not-for-profit organisations) or more
  - provides taxi, limousine or ride-sourcing services (regardless of GST turnover)

- wants to claim fuel tax credits
- may be required to lodge [business activity statements](#), for example if it is registered for GST, has employer obligations such as pay as you go withholding, or have pay as you go instalments
- does not pay tax
  - each partner reports their share of the net partnership income or loss in their own tax return and is personally liable for any tax that may be due on that income.

A partnership and its partners cannot claim a deduction for money they withdraw from the business. Amounts you take from a partnership:

- are not wages for tax purposes
- may affect what your share of the partnership income is that you have to pay tax on.

You will need to be aware of the steps to take if you change the makeup of your [partnership](#).


## Company

A company is a separate legal entity with its own tax and superannuation obligations, run by its directors and owned by its shareholders.

A company's income and assets belong to it, not its shareholders. There may be tax consequences if you are [using your company's money and assets for private purposes](#).

A company can distribute profits to its shareholders through dividends and may be able to attach [franking credits](#) to those dividends. This allows its shareholders to receive a credit for the tax already paid by the company on its profits.

While a company provides some asset protection, its directors can be liable for their actions and, in some cases, certain tax and superannuation debts of the company under the [director penalties](#) rules.


All company directors are legally required to verify their identity and apply for a [director identification number](#)  (director ID) prior to being appointed as a director of a company.

Companies are regulated by the Australian Securities and Investments Commission (ASIC).

Companies have higher set-up and administration costs than other types of business structures and have additional reporting requirements.

## Key tax obligations

A company:

- is responsible for its own tax and superannuation obligations
- must apply for its own TFN
- is entitled to an [ABN](#)  if it is registered under the *Corporations Act 2001*
  - if the company is not registered under the *Corporations Act 2001* it may still register for an ABN if it is running a business in Australia
- must [register for GST](#) if it
  - has annual [GST turnover](#) of \$75,000 (\$150,000 for not-for-profit organisations) or more
  - provides taxi, limousine or ride-sourcing services (regardless of GST turnover)
  - wants to claim fuel tax credits
- may be required to lodge [business activity statements](#), for example if it is registered for GST, has employer obligations such as PAYG withholding, or has PAYG instalments
- owns the money that the business earns (you may have to pay tax on any money taken out for personal use)
- must lodge an annual company tax return
- usually pays its income tax by instalments through the pay as you go instalments system

- pays tax at its applicable [company tax rate](#)
- must pay super guarantee for any eligible workers (this includes any company directors)
- must [issue distribution statements](#) to any shareholders it pays a dividend to.

There is information you need to know if your company will be [deregistered](#).


## Trust

A [trust](#) is an obligation imposed on a person or other entity to hold and manage property for the benefit of beneficiaries. If a trust is set up to run a business, it will normally have a trust deed that, among other things, sets out the powers of the trustees and the interests of the beneficiaries in the trust.

The trustee manages a trust's tax affairs. The trustee can be an individual or a company. The net income of the trust is usually distributed to beneficiaries.

## Key tax obligations

A trust:

- must have its own TFN
- must lodge an annual trust tax return, which includes a statement of how its income was distributed
- must apply for an [ABN](#)  and use it for all business activities
- must [register for GST](#) if it
  - has annual [GST turnover](#) of \$75,000 (\$150,000 for not-for-profit organisations) or more
  - provides taxi, limousine or ride-sourcing services (regardless of GST turnover)
  - want to claim fuel tax credits
- may be required to lodge [business activity statements](#), for example if it is registered for GST, has employer obligations such as pay as

you go withholding, or has pay as you go instalments

- must pay super for eligible employees (this may include the trustee if employed by the trust).

## Who pays income tax?

The trustee must lodge an annual trust tax return. Who pays tax on the trust's income is determined by how the trust income is distributed and who it is distributed to.

Generally, the beneficiaries will be responsible for paying tax on the trust net income distributed to them.

The trustee is liable to pay tax on any undistributed income and may be liable to pay tax on behalf of certain beneficiaries, like non-residents or minors.

There may be other circumstances where the trustee is responsible for paying tax.

If the trust makes a loss, it cannot be distributed to the beneficiaries and they cannot claim it as a loss against their income.

However, the trust may be able to carry forward losses and offset them against future income it earns.

QC 31723

## Franchising and tax

Tax treatments for franchise-specific payments and transactions between franchisors and franchisees.

**Last updated** 8 November 2022

## Starting a franchise

With [franchising](#) , the:

- franchisor grants the right to the franchisee to
  - use a business brand name or trademark

- produce or distribute their product or service
- franchisor and each franchisee have their own [Australian business number](#) (ABN).

The franchisee will incur franchise-specific payments to their franchisor in addition to other general business expenses. Some of these payments will be deductible and others are capital in nature and not deductible.

## Common franchise fees

### Franchise establishment fees

The franchise establishment fee or transfer fee forms part of the [cost base](#) for your franchise licence, which is a capital asset. Because these fees are a capital investment in your business, they are not tax deductible.

### Franchise renewal fees

If your franchise renewal fees form part of your cost base, they will not be deductible. Any franchise renewal fees **not** included in your cost base may be [deductible as a business expense](#) and subject to the prepayment rules.

An example of where you would not include a franchise renewal fee in your cost base is where it is for a relatively short period of time (for example, 5 years), and you would be left with no franchise if you did not pay the renewal fee.

### Royalties, interest and other payments to the franchisor

An agreement to buy a franchise often includes ongoing royalty payments, interest payments or levies to the franchisor.

These payments typically cover head office expenses, such as administration, advertising and technical support.

Royalty payments, interest payments and levies to the franchisor can be claimed as an expense on your annual tax return. This is because they are an ongoing expense in running your business.

## Royalty and interest payments to non-residents

- Generally, when you make royalty and interest payments to non-resident franchisors, you are required to withhold a flat rate of:
- 30% from the gross amount of a royalty payment
- 10% from the gross amount of an interest payment.

However, where there is a [tax treaty](#) agreement with the non-resident's country of residence, you apply the withholding rate in the tax treaty.

You pay and report the amounts you withhold from [interest and royalty payments](#) in your business activity statement (BAS) for the relevant reporting period.

You report the total annual amount of royalty and interest payments, and amounts withheld, in the [PAYG withholding from interest, dividend and royalty payments paid to non-residents – annual report](#).

If you are required to withhold tax from a royalty or interest payment to a non-resident, you can only claim a deduction for it if:

- you have withheld tax from the payment and paid the withheld amount to us, or
- the withholding tax is paid.

## Training fees

You can claim a tax deduction for fees you pay to the franchisor for ongoing training for employees in their roles. For more information refer to [Income and deductions for business](#).

## GST

If the franchisor is registered for goods and services tax ([GST](#)), payments you make to the franchisor may include a GST component.

If you are registered for GST you may be able to [claim a GST credit](#) in your BAS for the GST amount included in:

- the initial franchise fee
- franchise renewal fees
- franchise service fees or royalties

- advertising fees
- transfer fees
- training fees.

## Transferring or terminating a franchise

If you transfer a franchise to another party or end your franchise agreement, there may be capital gains tax (CGT) and GST consequences.

When you transfer or end your franchise agreement you will need to [calculate your CGT](#) and include that in your annual tax return.

The sale of an existing franchise by a franchisee may qualify as a [GST-free sale of a going concern](#).

QC 27152

## Tax basics for small business video series

These short videos answer common questions about running a small business.

**Last updated** 15 April 2026

### Overview

These short videos discuss claiming deductions, GST, employing workers and more. Follow small business operators as they get answers on business structures, home-based business expenses, super, record keeping and other tax questions about their small business.

## Starting your business

**Are you in business?**

This video:

- explores the differences between a hobby and a business
- indicates how to determine whether you are in business
- outlines what it means to be in business.

**Media:** Are you in business?

<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfurqip>  (Duration: 2:18)

## Choosing your business structure

This video explains the business structures available to you and how tax may apply to the different structures.

**Media:** Choosing your business structure: Tax basics for small business.

<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfurqic>  (Duration: 3:26)

## Goods and services tax (GST)

This video:

- explains how GST works
- indicates when you have to register
- outlines what you have to do when you are registered for GST.


**Media:** Goods and services tax: Tax basics for small business.

<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfurqi3>  (Duration: 4:55)

## Business activity statements

This video looks at what an activity statement is and what to do when you receive your statement.

**Media:** Activity statements: Tax basics for small business.

<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfurqii>  (Duration: 2:23)

## Lodging and paying your tax

This video explains how to pay your tax and the options available to you if you are having difficulty paying, the options available to you.

**Media:** Paying your tax: Tax basics for small business.


<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfw7bq5>  (Duration: 2:22)

## Deductions you can claim

### Business deductions

This video explains the expenses you can and can't claim as a deduction in your business.


**Media:** Business deductions: Tax basics for small business.

<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfw7bqc>  (Duration: 3:56)

### Travel expenses

This video focuses on when you can claim travel expenses in your business.

**Media:** Business deductions - Travel expenses: Tax basics for small business.

<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfw7bqp>  (Duration: 1:23)

### Home-based business expenses

This video outlines what deductions you can claim if you operate your business from home or if you have a home office.

**Media:** Business deductions - Home office expenses: Tax basics for small business.


<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfw7bq4>  (Duration: 4:30)

## Workers

### Before a worker starts

This video details the obligations and registrations required and employee or contractor.

**Media:** Before a worker starts

<https://tv.ato.gov.au/ato-tv/media?v=bi9or7ornzkwex>  (Duration: 3:00)

### While someone works for you

This video explains your lodging and paying obligations once an employee or contractor is hired.

**Media:** While someone works for you

<https://tv.ato.gov.au/ato-tv/media?v=bi9or7orfi3fwr>  (Duration: 4:35)

### When a worker leaves

The video outlines the entitlements you need to consider when a worker leaves.

**Media:** When a worker leaves

<https://tv.ato.gov.au/ato-tv/media?v=bi9or7od9jsurx>  (Duration: 1:32)

## Fuel tax credits

This video explains who is eligible to claim fuel tax credits and what to do if you are eligible.

**Media:** Fuel tax credits: Tax basics for small business.

<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfiyset>  (Duration: 4:31)

## Record keeping

This video outlines what records to keep so you can meet your tax obligations.

**Media:** Record keeping: Tax basics for small business.

<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfiyse4>  (Duration: 5:20)

## Doing your business overseas

This video explains how tax applies to overseas business transactions.

**Media:** Doing your business overseas: Tax basics for small business

<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfiyse1>  (Duration: 2:23)

## Selling or closing your business

This video explains what you need to consider and what you need to do when you sell or close your business.

**Media:** Selling or closing your business: Tax basics for small business.

<http://tv.ato.gov.au/ato-tv/media?v=bd1bdiubfiysjd>  (Duration: 3:30)

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## Our commitment to you

We are committed to providing you with accurate, consistent and clear information to help you understand your rights and entitlements and meet your obligations.

If you follow our information and it turns out to be incorrect, or it is misleading and you make a mistake as a result, we will take that into account when determining what action, if any, we should take.

Some of the information on this website applies to a specific financial year. This is clearly marked. Make sure you have the information for the right year

before making decisions based on that information.

If you feel that our information does not fully cover your circumstances, or you are unsure how it applies to you, contact us or seek professional advice.

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