



141690320

Business activity statement

Office use only

Document ID

ABN

Form due on

Payment due on

GST accounting method

Contact phone number

Authorised contact person who completed the form

HOW TO LODGE

This form can be lodged online. Visit ato.gov.au/general/online-services

- Individuals and sole traders can lodge online via their myGov account.
- Businesses can use the secure portal or Standard Business Reporting (SBR) enabled software.

If lodging by paper:

- print clearly using a **black pen**
- use whole dollars or '0' (zero)
- do not use n/a, nil, negative figures or symbols.

Goods and services tax (GST)

Complete one of the three options below (place in ONE option box only)

 Option 1: Calculate GST and report quarterly

Total sales (G1 requires 1A completed) **G1** \$.00

Does the amount shown at G1 include GST? Yes No

Export sales **G2** \$.00

Other GST-free sales **G3** \$.00

Capital purchases **G10** \$.00

Non-capital purchases **G11** \$.00

Report GST on sales at 1A and GST on purchases at 1B in the Summary section over the page

OR

 Option 2: Calculate GST quarterly and report annually

Total sales (G1 requires 1A completed) **G1** \$.00

Does the amount shown at G1 include GST? Yes No

Report GST on sales at 1A and GST on purchases at 1B in the Summary section over the page

OR

 Option 3: Pay GST instalment amount quarterly

G21 \$

Write the G21 amount at 1A in the Summary section over the page (leave 1B blank)
OR if varying this amount, complete G22, G23, G24

Estimated net GST for the year **G22** \$.00

Varied amount payable for the quarter **G23** \$.00

Write the G23 amount at 1A in the Summary section over the page (leave 1B blank)

Reason code for variation **G24**

HOW TO PAY

Your payment reference number (PRN) is:

BPAY®



Billers code: 75556
Ref:

Telephone & Internet Banking – BPAY®

Contact your bank or financial institution to make this payment from your cheque, savings, debit or credit card account.
More info: www.bpay.com.au

CREDIT OR DEBIT CARD

Pay online with your credit or debit card at www.governmenteasypay.gov.au/PayATO

To pay by phone, call the Government EasyPay service on 1300 898 089.
A card payment fee applies.

OTHER PAYMENT OPTIONS

For other payment options, visit ato.gov.au/paymentoptions

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