



Application to move tobacco seed, plant and/or leaf

Single movement permission (export)

WHEN TO USE THIS APPLICATION

Use this application to apply for permission to move tobacco seed, plant and/or leaf once only between excise licensed premises. Although tobacco seed, plant and/or leaf are not excisable goods, they are subject to our control.

➔ If you need help, contact us on **1300 137 290**.

COMPLETING YOUR APPLICATION

- Answer all questions.
- Print clearly using BLOCK LETTERS.
- Place in ALL applicable boxes.

⚠ We may ask you to provide additional information or lodge a financial security before we grant you a movement permission.

Section A: Your details

1 Who is the applicant?

Applicant name (legal name of the person or business applying to move the goods)

Australian business number (ABN)

Tax file number (TFN)

⚠ While it is not compulsory to provide your ABN or TFN, it will help us process your application promptly. For information about providing us with TFNs, see 'Privacy' on page 5.

Street address

Suburb/town

State/territory

Postcode

Postal address (if the same as the address above, write AS ABOVE)

Suburb/town

State/territory

Postcode

Business phone

Mobile

Fax (if applicable)

Business email address (if applicable)

2 Are you licensed as a dealer, producer or a tobacco manufacturer?

Dealer of tobacco seed, plant or leaf

Producer of tobacco seed, plant

Tobacco manufacturer

Section B: Contact details

3 Who is the authorised contact person if we need more information about this application?

Full name

Title: Mr Mrs Miss Ms Other

Family name

First given name

Other given name

Position held

Business phone

Mobile

Fax (if applicable)

Email address (if applicable)

Section C: Details of the owner of the goods

4 Do you own the goods that are to be moved?

Yes Go to section D

No Provide details below

Owner's name (legal name of the person or business that owns the goods)

ABN (if applicable)

Street address

Suburb/town

State/territory

Postcode

! IMPORTANT INFORMATION

If you are not the owner of the goods, you must attach the following:

- a letter from the owner authorising you to move the goods
- a statement with the following declaration, signed by you

'I understand that if I cannot account for the tobacco leaf to the satisfaction of the collector while the tobacco leaf is in transit to the destination(s) specified, I may be liable to pay duty on the amount of tobacco leaf that cannot be accounted for. The duty will be calculated as if the tobacco leaf had been manufactured into excisable goods and entered into home consumption on the day the deficiency was found.'

Section D: Movement details

5 Provide a reason for moving the goods

6 Where will the goods be moved from?

Premises or place name

Street address

Suburb/town

State/territory

Postcode

Establishment code

7 What is the point of export within Australia where the goods be moved to?

For example, seaport or airport.

Premises or place name

Street address

Suburb/town

State/territory

Postcode

8 What are the proposed transport details for moving the goods to the point of export?

Proposed form of transport

Carrier name

Carrier street address

Suburb/town

State/territory

Postcode

Carrier business phone number

9 When do you intend to move the goods?

From ^{Day} / ^{Month} / ^{Year} to ^{Day} / ^{Month} / ^{Year}

Section E: Movement schedule

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Provide a description of the goods that will be moved.
If insufficient space, attach a separate sheet with all the relevant details.

Description of goods (tobacco seeds, tobacco plants, tobacco leaf)	Number of packages/bales	Quantity (grams of seeds, number of plants, kilograms of leaf)	Period in which export is to occur after goods are delivered to the point of export (for example, within 30 days after delivery)

Total number of pages submitted

Section F: Declaration

Privacy

We are authorised under the *Taxation Administration Act 1953* to request your tax file number (TFN). We will use your TFN to identify you in our records.

Tax law authorises us to collect information and disclose it to other government agencies. This includes personal information of the person authorised to sign the declaration. For information about your privacy, go to ato.gov.au/privacy

I declare that all the information provided in this application is true and correct.

Name

Position

Email address

Signature

Date

Day Month Year
 / /

Lodging your application

Keep a copy of your completed application for your records and either:

- fax it to **1300 130 916**
- send the original to us at
Australian Taxation Office
PO Box 3514
ALBURY NSW 2640