



## INFORMATION FOR APPLICANTS

- You need to answer all questions on this form.
- When you have completed the form click the 'Submit by email' button.
- An email will be generated which will have the form attached and Tax Help email address pre filled. Click send to forward the email to Tax Help.

Date

Day                      Month                      Year

□□ / □□ / □□□□

### 1 Centre name

### 2 Centre street address

  


Suburb/town

State/territory

Postcode









### 3 Is your postal address the same as your street address?

No

Yes

### 4 Centre postal address

  


Suburb/town

State/territory

Postcode









### 5 Centre phone numbers

Phone number

Fax number





















### 6 Centre email

### 7 Who will be coordinating Tax Help at the centre?

Name

Position

Contact number

Email












This contact will not be made available to the public.

**8 Which of the following demographics is considered your centre's primary or targeted audience? (Select multiple, if applicable)**

- Aboriginal and/or Torres Strait Islander peoples
- Seniors
- Multicultural
- Low income earners
- University students
- Other (provide details below)

**9 What hours is the centre open?**

	From	To		From	To		From	To
Monday	<input type="text"/>	<input type="text"/>	Tuesday	<input type="text"/>	<input type="text"/>	Wednesday	<input type="text"/>	<input type="text"/>
Thursday	<input type="text"/>	<input type="text"/>	Friday	<input type="text"/>	<input type="text"/>			

**10 When can you offer Tax Help?**

	From	To		From	To		From	To
Monday	<input type="text"/>	<input type="text"/>	Tuesday	<input type="text"/>	<input type="text"/>	Wednesday	<input type="text"/>	<input type="text"/>
Thursday	<input type="text"/>	<input type="text"/>	Friday	<input type="text"/>	<input type="text"/>	Saturday	<input type="text"/>	<input type="text"/>

**11 Which of the following facilities can your centre provide for Tax Help use?**

**You must provide these facilities in a private room or area set aside for Tax Help appointments**

Phone access?    No     Yes

Computer access?    No     Yes     If Yes, is this a:

Networked computer <input type="checkbox"/>	Standalone computer <input type="checkbox"/>	Laptop <input type="checkbox"/>
---	--	---------------------------------

Printer access?    No     Yes     If Yes, is this a:

Networked printer <input type="checkbox"/>	Standalone printer <input type="checkbox"/>	
--	---	--

Internet access?    No     Yes     If Yes, is this a:

Wireless connection <input type="checkbox"/>	Network cable <input type="checkbox"/>	
--	--	--

**12 Do you have any potential Tax Help volunteers for this year?**

No     Yes

**13 Will you need our help to recruit Tax Help volunteers?**

No     Yes

*Thank you for applying to be part of the Tax Help program.  
A Tax Office representative will contact you to discuss your application.*