

# Transfer balance cap – Online TBAR lodgments for agents

April 2019

Presented by: Helen Morgan, Superannuation Director



## Aims of this session

- Walk through the new online transfer balance account report (TBAR) for agents which is available in our online services environment.
- Provide a quick overview of an SMSFs transfer balance cap reporting obligations.
- Highlight the transfer balance cap information individuals and their agents can see online.

# Online services for agents

- Online services for agents is a new secure system to access services you use in the tax and BAS agent portals.
- Key benefits and changes include:
  - better navigation
  - greater visibility
  - access to income tax and fringe benefits tax details
  - access to superannuation details for funds and individuals.
- Depending on whether you are the agent for the fund or individual, you can:
  - report transfer balance account events using the transfer balance account report form
  - view information and transactions
  - view excess transfer balance amounts and view if your client has an excess transfer balance determination issued to them
  - view commutation authorities issued to funds.

## Online services – Tax practice landing page



Search for client identifier to move to client landing page

# Online services - Client landing page



### Online services – Lodgments menu



## Online services – Client forms list



#### Online services – TBAR dashboard

1. Aligned Aligned	Australian Go Australian Taxa	tion Office		TFN, A	BN, WPN, EIN (	or name Vie	w client list	X Advance	<b>Q</b> Ind search	
û	My practice	Reports and forms	Communication							
THE TRU	ISTEE FOR AN	EXAMPLE OF A SU	PERANNUATION FU	ND	TFN 999 888 777	ABN 89 555 888 333		Ad favou	id to 🖈	
Summ	ary Profile	Accounts and payn	nents Lodgments	Busine	ISS					

#### Transfer balance account report

Reports				Add 🕒
Name	Event	Status		
Jane Citizen	Superannuation income stream	Saved Cancel	Resume	
	K			·
Back	Saved (un-sub	mitted) TBA	Rs	Click "A
	are shown in t	he Reports	list	ne

### Online services – TBAR provider & supplier

Add to 🛧

 THE TRUSTEE FOR AN EXAMPLE OF A SUPERANNUATION FUND
 TFN 899 888 777
 ABN 999 888 777

 Summary
 Profile
 Accounts and payments
 Lodgments
 Business

#### Transfer balance account report

All fields marked with \* are mandatory.

Provider Name THE TRUSTEE FOR AN EXAMPLE OF A SUPERANNUATION FUND **Provider and Supplier** ABN 89555888333 details are prefilled Supplier Name EXAMPLE TAX AGENT & ASSOCIATES ABN 60123456777 Contact name \* Contact name and telephone number are Contact phone number Area code Telephone number \* mandatory

UNCLASSIFIED - Transfer balance cap - Online TBAR lodgment for agents

### Online services – TBAR reporting event

#### Event

Reporting event * - Select - Reported effective date	 Reporting event is mandatory
dd/mm/yyyy       Value       \$         Reporting event *         - Select -	
Superannuation income stream Reversionary income stream Child death benefit income stream Child reversionary income stream Member commutation Commutation authority - commuted in full Commutation authority - commuted in part Commutation authority - deceased Commutation authority - decined benefit Structured settlement - post July 2017 Income stream stops being in retirement LRBA Payments Accumulation phase value Retirement phase value Notional taxed contributions	Use the drop down list to select a reporting event

## Online services – TBAR reported effective date

#### Event

Superannuation income stream	~						
eported effective date *							
dd/mm/yyyy							
′alue ★	+		Febru	Jary	201	9	+
\$	Мо	Tu	We	Th	Fr	Sa	Su
	28	29	30	31	1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	1	2	3
	4	5	6	7	8	9	10
			Т	oday	1		

Use the calendar to select a date or enter in dd/mm/yyyy format

\* This is the date of the event you're reporting, not the date of the TBAR you're lodging

#### Online services – TBAR value

#### Event

Reporting event * Superannuation income stream	
Reported effective date *	
	Enter the value using
Value * \$ 1,000,000 ×	numbers only in
Enter an amount using numbers only in dollars and cents	dollars and cents
Event	
Reporting event *	
Superannuation income stream	
Reported effective date *	
01/02/2019	
Value * 200000.00	

### Online services – TBAR member name and DOB

#### Member

#### Details

rax life fluttiber (1114)	I	ax	file	num	ber	(TFN)
---------------------------	---	----	------	-----	-----	-------

111222333

#### Title

Family name *	
Citizen	— у
First given name	r
Jane	
Second given name	
Date of birth - day *	
01	b
Date of birth - month *	
01	
Date of birth - year *	
1950	

Enter all the details you have about the member to help us match them in our system – Family name and Date of birth are mandatory

#### Online services – TBAR member address

#### Address

Country *	Member address is
AUSTRALIA	also mandatory
Search address *	
1 Main Street,	
Use entered address:	Use the Search
1 Main Street, BLACK HEAD NSW 2430	address service to
1 Main Street, BLACKTOWN NSW 2148	
1 Main Street, COONABARABRAN NSW 2357	tind the member's
1 Main Street, COWRA NSW 2794	address
1 Main Street, CRESCENT HEAD NSW 2440	
Address	
Country *	
AUSTRALIA	
Search address	
1 Main Street, BLACK HEAD NSW 2430	
Address 1 MAIN ST BLACK HEAD NSW 2430 AUSTRALIA	populate the TBAR
	torm

## Online services – TBAR account type

#### Account details

- Select -

Account based income stream

Capped defined benefit income stream just before 1 July 2017 Market linked capped defined benefit income stream Capped defined benefit income stream on or after 1 July 2017

OCICCI

Unique Superannuation Identifier (USI)

Account number \*

Client number

Account type is mandatory for most events – select from the drop down list

### Online services – TBAR account status

#### Account details

Type *	
Account based income stream	
Status  - Select - Account is open Account is closed	Select account status from the drop down list
Account number *	
Client number	

### Online services – TBAR account number

#### Account details

Type *		
Account based income stream	$\checkmark$	
Status		
Account is open	$\checkmark$	
Unique Superannuation Identifier (USI)		
Account number *		Account number is
JANE01		mandatory
Client number		

## Online services – TBAR third party details

|--|

Reporting event *	_
Child death benefit income stream	$\sim$
Reporting event *	
Child reversionary income stream	$\sim$
If a child death benefit	

event is selected, Third \_\_\_\_\_\_ party details will appear and are mandatory

This is the original member (i.e. deceased parent)

i hird party id	ientificat	ion deta	alls	
TFN *				
amily name *				
First given name *				
Second given name				
Date of birth - day				
- Select -				~
Date of birth - month *				
- Select -				~

### Online services – TBAR commutation details

#### Event



Commutation authority - commuted in full

#### Reporting event \*

Commutation authority - commuted in part



 $\sim$ 



I his indicates whether a lump sum was paid out of the super system

### Online services – TBAR cancellation indicator

Is this a cancellation of a previo	ous report? *	
Yes	• No	

I declare that:

- > I have prepared the statement with the information supplied by the superannuation provider / life insurance company (as ap
- > I have received a declaration made by the superannuation provider / life insurance company (as applicable) that the information method to me for the preparation of this statement is true and correct
- > I am authorised by the superannuation provider / life insurance company (as applicable) to give the information in the stater ATO

Privacy: For important information about your privacy see our privacy notice

Cancellation indicator defaults to 'No'. Select 'Yes' only if cancelling a previous TBAR

Tick this box to sign this declaration \*





### **Online services – TBAR declaration**

Is this a cancellation of a previous report? \*

Yes	• No
-----	------

I declare that:

- > I have prepared the statement with the information supplied by the superannuation provider / life insurance company (as applicable)
- > I have received a declaration made by the superannuation provider / life insurance company (as applicable) that the information provided to me for the preparation of this statement is true and correct
- > I am authorised by the superannuation provider / life insurance company (as applicable) to give the information in the statement to the ATO

Privacy: For important information about your privacy see our privacy notice



#### **Online services – TBAR cancel**

Is this a cancellation of a previous report? *	Confirm cancel ×
I declare that: > I have prepared the statement with the information supplied by the superannuation provid	Are you sure you want to cancel?
<ul> <li>I have received a declaration made by the superannuation provider / life insurance comparts to me for the preparation of this statement is true and correct</li> <li>I am authorised by the superannuation provider / life insurance company (as applicable)</li> </ul>	Any unsaved information will be lost.
ATO <b>Privacy:</b> For important information about your privacy see our <u>privacy notice</u> .	No
Tick this box to sign this declaration *	1
Cancel Cancel will remove	all Submit
warning will appea	ar

#### Online services – TBAR save and exit

Is this a cancellation of a previous report? \*

Yes	• No
-----	------

I declare that:

- > I have prepared the statement with the information supplied by the superannuation provider / life insurance company (as applicable)
- > I have received a declaration made by the superannuation provider / life insurance company (as applicable) that the information provided to me for the preparation of this statement is true and correct
- > I am authorised by the superannuation provider / life insurance company (as applicable) to give the information in the statement to the ATO

Privacy: For important information about your privacy see our privacy notice







#### Online services – Resume saved TBAR

	Australian Go Australian Taxa	tion Office		TFN, A	BN, WPN, EIN (	or name Vie	w client list	× Advance	<b>Q</b> d sear	ch
û	My practice	Reports and forms	Communication							
THE TRU	ISTEE FOR AN ary Profile	EXAMPLE OF A SU Accounts and payn	PERANNUATION FU	IND Busine	TFN 999 888 777	ABN 89 555 888 333		Ad favour	d to 🕇	¥

#### Transfer balance account report

Reports					Add 🕒
Name	Event	Status			
Jane Citizen	Superannuation income stream	Saved	<u>Cancel</u>	Resume	You can cancel or
Real					Tesume a saveu
Back					TBAR from the clien
					TBAR dashboard

#### **Online services – TBAR submit**

Is this a cancellation of a previous report? \*



I declare that:

- > I have prepared the statement with the information supplied by the superannuation provider / life insurance company (as applicable)
- > I have received a declaration made by the superannuation provider / life insurance company (as applicable) that the information provided to me for the preparation of this statement is true and correct
- > I am authorised by the superannuation provider / life insurance company (as applicable) to give the information in the statement to the ATO

Privacy: For important information about your privacy see our privacy notice





## **Online services – TBAR confirmation screen**

#### Confirmation

Your Transfer Account Balance Report was successfully lodged (ATO Receipt ID 000000000000)

(i)

To retain a copy for your records, you can either print or save now.



Choose 'Return to Transfer balance account report' to start a new TBAR for the <u>same member</u>.

This will prefill the member name, DOB and address from the previous TBAR

## Advantages of online TBAR lodgment

The online form:

- has inbuilt validation rules that will prevent common reporting errors and reduce reverse workflow for you
- enables us to action the information you have reported to us faster than paper or spreadsheet reporting
- prefills some information for you
- eliminates the possibility of keying errors.

# Transfer balance account credit events funds need to report

- Credit events funds should have already reported include retirement phase income streams that were in existence just before 1 July 2017.
- Credit events that need to be reported:
  - Starting a retirement phase income stream on or after 1 July 2017.
  - Limited recourse borrowing arrangements (LRBA) loan repayments where:
    - the LRBA was entered into on or after 1 July 2017 (or re-financed or after 1 July 2017), and
    - the payment results in an increase in the value of the assets that supports the member's pension in retirement phase, and
    - their interest is in an SMSF or other complying superannuation fund with less than 5 members.

# Transfer balance account credit events funds need to report – Death benefits

- Death benefit income streams are a credit in the dependent beneficiary's transfer balance account.
- Non-reversionary death benefit income streams report:
  - a superannuation income stream event
  - the effective date is the date the income stream commenced
  - the value of the income stream on the day it commenced.
- Reversionary death benefit income streams report:
  - a reversionary income stream event
  - the effective date is the date the income stream commenced in the hands of the reversionary beneficiary, i.e. the date of the death of the member
  - the value of the income stream on that day.

The credit arises in the individual's transfer balance account 12 months after the income stream commences.

# Transfer balance account debit events funds need to report

- The debit events funds need to report are:
  - any commutation of a retirement phase income stream
  - structured settlement contributions
  - if an income stream stops being in retirement phase.
- You also need to report your response to a commutation authority we may issue to the fund.

# Transfer balance account debit event – member commutations

- Any commutations of an income stream that occur other than in response to a commutation authority, should be reported as a member commutation, including:
  - Commutations that occur when an individual "rolls over" their pension interest to another fund.
  - Commutations that an individual requests because they have exceeded their cap and we have sent them an excess transfer balance determination.
- Using the online form to report these debits ensures timely reporting is received and processed by us.

# Transfer balance account debit event – structured settlements

• You need to report a structured settlement contribution made on or after 1 July 2017 on the TBAR as well as on the MCS.

# Transfer balance account debit event – Income stream stops being in retirement phase

• There are transfer balance cap consequences, and ECPI consequences if an income stream stops being in the retirement phase.

Example

- A member commenced an account-based pension on 1 July 2017 and received a credit of \$1.1 million.
- The fund fails to make the minimum pension payment for the superannuation income stream for that income year.
- For transfer balance purposes:
  - the member continues to have the credit of \$1.1 million
  - the pension stops being a superannuation income stream as at the end of 30 June 2018 (even though it is considered to have ceased at the start of the income year for other purposes such as eligibility for ECPI – see TR 2013/5), and
  - a debit arises in the member's transfer balance account on 30 June 2018 for the value of the superannuation interest that supported the superannuation income stream just before it ceased to be a superannuation income stream in the retirement phase.

## What funds do NOT need to report on the TBAR

- Pension payments made on or after 1 July 2017. •
- Investment earnings, gains and losses on or after 1 July 2017. ٠
- When a pension ceases because a member dies or the assets supporting • the income stream are exhausted.
- Payments made to a member from their accumulation interest. •
- Events reported to the ATO by an individual using a Transfer balance • event notification form, including family payment splits, structured settlement contributions made before 1 July 2007 and a debit event resulting from fraud, dishonesty or bankruptcy.
- A member's accumulation phase value or retirement phase value for total super balance purposes from 30 June 2018. balance cap - Online TBAR lodgr 34

#### When SMSFs need to report - most events

- When do you test?
  - This is determined, 30 June, before the SMSF first starts to have a pension in retirement phase.
- What is the test?
  - When a member of the fund has a pre-existing income stream that continues to be paid as a retirement phase income stream on or after 1 July 2017, the TBAR due date was on or before 1 July 2018.
  - Where all members of an SMSF have a total superannuation balance of less than \$1 million, report TBAR events annually when the SAR is due.
  - If any member of an SMSF has a total superannuation balance of \$1 million or more, report TBAR events quarterly - 28 days after the end of the quarter in which the event happened.

## When SMSFs must report earlier

- If a member exceeds their transfer balance cap, the following events must be reported sooner:
  - a commutation of an income steam in response to an ETB determination issued to a member. This must be reported within 10 business days after the end of the month in which the commutation occurred
  - a response to a commutation authority must be reported by the legislated due date (as specified on the notice), i.e. within 60 days of the date of issue of the commutation authority.
- You are encouraged to report earlier in some instances, particularly when a member rolls over their interest to an APRA fund.

## What happens if SMSFs report late?

- Late reporting of credit and debit events for SMSFs may adversely affect the individual's transfer balance account and may cause reverse workflow for you, the member and the SMSF.
- Late lodgment of routine TBARs may increase the likelihood of :
  - inadvertent breaches as the individual doesn't have a clear line of sight of their affairs
  - an individual being in excess for longer and having to remove more from retirement phase and pay more excess transfer balance tax.

#### How to correct reporting errors

- If you need to correct information you have reported to us on a TBAR, you must cancel the original report and then lodge a separate report with the correct information.
- If you need to re-report, ensure that you have sent the cancellation report first.
- If an event was reported in error, you should cancel the event, rather than reporting the "opposite" event.
- Cancelled events will no longer display online

# Tips and tricks for cancelling incorrect information

- It is critical that the TBAR is clearly a cancellation of information. ALL the information you provide in the cancellation TBAR must exactly match the information previously provided on the TBAR you want to cancel.
- Do NOT:
  - Lodge a second TBAR just reporting the correct value of the income stream you have reported to us.
  - Lodge a TBAR "ticking" the cancellation indicator on the paper form and include the correct value of an income stream already reported rather than cancelling the incorrect information and then reporting the correct information.
  - Report an individual has fully commuted a pension, rather than cancelling the incorrect information.

# Viewing transfer balance account information - individuals

- There is a range of information online to help individuals, their agents and advisors monitor their affairs and avoid exceeding their transfer balance cap.
- Information online is updated as soon as it is received and processed by us.
- Individuals can:
  - Review all the events that have been taken into consideration when calculating the balance of their transfer balance account.
  - Identify if they have exceeded their transfer balance cap.
  - Identify which fund to contact if they disagree with any of the transactions.
  - Download and print or email this information to you if are the agent for the individual.

#### Individual's view online – Under the transfer balance cap



event

here

#### Individual's view online - Event summary



#### Individual's view online – Event details



# Individual's view online – Pending credit for reversionary income streams



#### Transfer balance

Most transactions are reported to us by your super providers. There are some events you need to report to us, including any loss of super from fraud or dishonesty, bankruptcy payments and family law payment splits. You also need to report personal injury super contributions made prior to 1 July 2007. To report these to us, use the <u>Transfer balance account event form</u>?

Transactions	Transactions					
Effective date	Received date	Description	Amount 🕜	Balance		
01/04/2019	13/08/2018	Reversionary income stream	\$17,805.22 CR	$\sim$		
14/08/2018	13/09/2018	Member commutation	\$18,687.53 DR	\$102,744.11 🗸		
01/07/2017	02/02/2018	Superannuation income stream	\$121,431.64 CR	\$121,431.64 🗸		

## Viewing transfer balance account information - agents

- Tax agents can view their individual client's transfer balance cap details through <u>Online services for agents</u>.
- If the client has a transfer balance cap, the following will display:
  - Transfer balance cap information.
  - Transfer balance historical transactions.
  - Transactions that need to be reported.
  - Tailored alerts, messages and action links will inform agents that their client's super transfer balance account requires attention.
- Tax agents can generate a print friendly version of the transfer balance cap screens.

#### Agents view online – Account transaction listing



#### Transfer balance

(i) Most transactions are reported to us by your super providers. There are some events you need to report to us, including any loss of super from fraud or dishonesty, bankruptcy payments and family law payment splits. You also need to report personal injury super contributions made prior to 1 July 2007. To report these to us, use the <u>Transfer balance account event form</u> C.

Transactions				Download
Effective date @	Received date	Description	Amount @	Balance
25/09/2018 26/09/2018 01/07/2017 02/08/2018		Excess transfer balance earnings	\$8,419.57 CR	\$1,681,783.59 CR
		Superannuation income stream	\$1,673,364.02 CR	\$1,673,364.02 CR
Back E	Print-friendly	version		

#### Agents view online – ETB determination issued

Australian Government					TEN	TFN, ABN, WPN, EIN or name				Q
STATE OF	9 <sup>40</sup> Australia	an Taxatio	n Office					View client list	Advanced	search
Û	My prac	tice	Reports and forms	Commur	nication					
		I				TEN	ABN		Add favourit	to the
Sum	mary	Profile	Accounts and pay	ments	Lodgments	Super	Business			

#### Transfer balance cap

A transfer balance account is used to monitor the super savings transferred into a retirement phase super income stream account. Use this information to help plan for retirement by monitoring the transfer balance cap@ and available cap space.

1 There is excess transfer balance and money needs to be commuted out of the account based super income stream accounts. The sconer you act the less tax will be applied. Refer to the determination notice we sent for details of what needs to be done.

Available cap space

Print-friendly version

\$0.00

Description	Amount \$1,600,000,00
Transfer balance cap	\$1,600.000.00 🗸
Transfer balance	\$4,916,976.10 🗸

#### Excess transfer balance amount \$3,316,976.10 Go to the election form landing page to review your default provider.

#### Agents view online – Commutation authority issued

Australia Aust	tralian Gover tralian Taxation	nment o Office		TFN, ABN, W	PN, EIN or name View client list	× Q Advanced search
습 My p	vactice	Reports and forms	Communication			
				TFN		Add to 📩
Summary	Profile	Accounts and payr	ments Lodgm	ents Super	Business	

#### Transfer balance cap

A transfer balance account is used to monitor the super savings transferred into a retirement phase super income stream account. Use this information to help plan for retirement by monitoring the transfer balance cap@ and available cap space.

There is excess transfer balance and we have issued commutation authorities to your super providers to commute money out of the account based super income stream accounts. Your providers may contact you about this process.

Available cap space

\$0.00

Description	Amount
Transfer balance cap	\$1,600,000.00
Transfer balance	\$3,166,005.99 🗸

We have issued commutation authorities to your super providers for a total of $_{\$1,\$66,005.99}^{\$1,\$66,005.99}$	
Your super providers may make contact to discuss options.	
Provider name	Amount
THE TRUSTEE FOR	\$1,566,005.99
Print-friendly version	

## **Useful** information

Webinars including

٠

- Online services for agents
- <u>Things you need to know when navigating the online services for agents</u>
- <u>Transfer balance cap commutation authority process February 2019</u>
- Helping clients who have exceeded their Transfer balance cap May 2018
- <u>Transfer Balance Cap and TBAR Reporting November 2018</u>
- <u>Transfer balance cap event-based reporting webinar: How to complete the Transfer</u> Balance Account Report (TBAR) - December 2017
- SMSF Professionals Event-based reporting webinar November 2017
- SMSF News and Alerts (search QC55645)
  - What to do when your member has received an ETB determination (search QC56487)
  - What to do if you receive a commutation authority (search QC57302)
  - What to report and when (search QC 57300)

#### Useful information – continued

- Transfer Balance Cap (search QC50880)
- Transfer Balance Account (search QC54354)
- <u>Super Transfer balance account report instructions</u> (search QC 53363)
- Event Based reporting for SMSF's (search QC 54088)
- Excess transfer balance (search QC 54355)
- <u>Election Form</u> (search QC 54196)
- Lodging an objection (search QC 18128)
- Notifying us of a deceased estate (search QC49903)
- Valuation guidelines for self-managed superannuation funds (search QC26343)
- <u>Super FAQs</u> (search: QC 51875)

### Useful information - continued

- Law Companion Rulings
  - Law Companion Ruling 2016/9
     Superannuation reform: transfer balance cap
  - Law Companion Ruling 2017/3
     Superannuation reform: death benefits and the transfer balance cap
  - <u>Law Companion Ruling 2016/10</u>
     <u>Superannuation reform: capped defined benefit income streams non commutable lifetime pensions and annuities</u>
  - <u>Law Companion Ruling 2017/1</u>
     <u>Superannuation reform: capped defined benefit income streams pension or annuities paid</u> form non-commutable life expectancy or market linked products

## Useful information – continued

Reporting lodgment options

- Online form trustees and administrators You can lodge a TBAR electronically by completing an interactive <u>online form</u> via the Business Portal. This method allows you to report unlimited events per member.
- Online form tax agents You can lodge a TBAR electronically by completing an interactive online form in <u>Online services for agents</u>. This method allows some prefilling and has inbuilt verification rules.
- **Bulk data exchange (BDE)** submit through the file transfer facility in the <u>Business</u> <u>Portal</u> or <u>Tax Agent Portal</u>. This method allows you to report multiple events for multiple members. The file must meet our bulk data entry specifications and you will generally need support from a software provider to do this.
- **Paper report** you can lodge a <u>paper report</u> by mailing to the address provided on your form. You can report up to four events per member on each form.
- Spreadsheet if you are a tax agent, you can report multiple events for multiple members via a recognised <u>spreadsheet</u>.

# **Questions?**