



Reasonable estimate for documents destroyed by disaster

Who should complete this form

This form is to be used by Tax Professionals and our staff assisting clients who have lost their tax records as a result of a natural disaster. The form is to be signed by the client making the statement.

Where to send the completed form

Send the completed and signed form to us at:
Australian Taxation Office
GPO Box 1127
ALBURY NSW 2640

Client details

Full name

Title: Mr Mrs Miss Ms Other

Family name

First given name

Other given names

Tax file number (TFN)

OR

Australian business number (ABN)

i Refer to the privacy section for information on providing us with TFNs.

Details of lost records

The lost records are for the period from / / to / /

All of my records have been destroyed by disaster on / /

These records were held at the address

Suburb/town

State/territory

Postcode

For the above period I estimate that my net business income was from:

My business activity Details of business activity

For the above period I estimate that my net business income was \$

The basis for this estimate is

My employer's business activity Details of business activity

For the above period I estimate that I received salary or wages of \$

For the same period I estimate that my net taxable income was \$

For the same period I estimate that my employer withheld tax from my salary and wages of \$

I declare that all the information I have given in this document is true and correct.

Client signature

Date

/ /

Privacy

The ATO is authorised by the *Taxation Administration Act 1953* to request your tax file number (TFN). We will use your TFN to identify you in our records.

Tax law authorises us to collect information and disclose it to other government agencies. This includes personal information of the person authorised to sign the declaration. For information about your privacy go to ato.gov.au/privacy